

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input checked="" type="checkbox"/> Key Decision	<input type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input checked="" type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of City Development		
Contact person:	Jonathan Waters Senior Traffic Engineer Traffic Engineering		Telephone number: 0113 378 7492
Subject²:	2023/24 Pedestrian Crossing Review		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Chief Officer (Highways & Transportation):</p> <p>a) Noted the contents of this report and the procedures carried out in respect of conducting the annual Pedestrian Crossing Review.</p> <p>b) Reviewed and approved the recommendations of the Annual Pedestrian Crossing Review as the basis for the 2023/2024 programme for introducing new formal and informal pedestrian crossings and upgrading existing infrastructure at other existing crossing points as detailed in the report.</p> <p>c) Gave authority to commence the detailed design, consultation and implementation of the schemes described in the table within paragraph 6 of the report and in Appendix 2.</p> <p>d) Gave authority to incur expenditure of £450,000 inclusive of all works costs, staff fees and legal costs, which will be funded from the City Region Sustainable Transport Settlement (CRSTS) Safe Roads 2023/24 budget.</p> <p>e) Gave authority to display notices on site under the provision of Section 23 of the Road Traffic Regulation Act 1984 in order to inform the public of the proposed formal pedestrian crossings and respond to any communications received in this regard as appropriate.</p> <p>f) Gave authority to request the City Solicitor to draft and advertise a Notice under the provision of Section 90C of the Highways Act 1980 for the</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list


³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>implementation of traffic calming to complement some of the proposed pedestrian crossings.</p> <p>g) Gave authority to request the City Solicitor to draft, advertise and implement, subject to no valid objections being received, a Traffic Regulation Order, Movement Order or Speed Limit Order (where required), to support the proposed pedestrian crossings.</p> <p>h) Agreed to receive such other further reports (if required) to address any objections received to advertised Notices or other matters arising from the detailed scheme proposals.</p>
	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate) To allow the consultation, detailed design and subsequent implementation of pedestrian crossing review schemes across the metropolitan district, to give pedestrians safer locations to cross roads at noted locations within the city.</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p>
Affected wards:	<p>Chapel Allerton – Zebra crossing Crossgates & Whinmoor – Zebra crossing Guisley & Rawdon – Carriageway refuge Harewood – Humped zebra crossing Headingley & Hyde Park – Upgraded zebra crossing Horsforth – Humped zebra crossing x2 Kirkstall – Carriageway refuges Moortown – Zebra crossing Otley & Yeadon – Carriageway refuge Pudsey – Upgraded zebra crossing Roundhay – Humped zebra crossing</p>
Details of consultation undertaken⁴:	<p>Executive Member Cllr Helen Hayden has been briefed on the proposals contained within the report, 27/2/22, with no objections raised.</p>
	<p>Ward Councillors – No direct consultation has been undertaken with Ward Councillors, pending approval of the proposals. Direct consultation will be undertaken with Ward Councillors in affected wards.</p>
	<p>Chief Digital and Information Officer⁵ N/A</p>
	<p>Chief Asset Management and Regeneration Officer⁶ N/A</p>

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

⁶ See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

	Others – Emergency Services, WYCA and any impacted Town/Parish Councils will be consulted as part of the proposals and any wider residential consultation will be undertaken on a scheme by scheme basis, as required.	
Implementation	Officer accountable, and proposed timescales for implementation Jonathan Waters – Senior Traffic Engineer – Traffic Engineering All works to be delivered within 2023/24 financial year.	
List of Forthcoming Key Decisions⁷	Date Added to List:- 27 February 2023	
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision	
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____	
Publication of report⁸	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
Call In	Is the decision available ⁹ for call-in?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ¹⁰ Gary Bartlett – Chief Officer Highways and Transportation	
	Signature 	Date 31/03/2022

⁷ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁸ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁹ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

¹⁰ Give the post title and name of the officer with appropriate delegated authority to take the decision.